



**INC. VILLAGE OF WESTBURY**  
**DEPARTMENT OF PUBLIC WORKS**  
**500 Dover Street, Westbury, NY 11590**  
**516-334-0062 Fax 516-333-4662**  
[DPW@villageofwestbury.org](mailto:DPW@villageofwestbury.org)

## STREET/SIDEWALK OPENING PERMIT APPLICATION

Date: \_\_\_\_\_ Permit No.: \_\_\_\_\_

Application is hereby made by \_\_\_\_\_  
of: \_\_\_\_\_

To open street for the property known as: \_\_\_\_\_

At the location: \_\_\_\_\_

Attach copy of map with specific location marked

Proposed Date of excavation: \_\_\_\_\_

Number of **bellholes**: \_\_\_\_\_ Length of trench: \_\_\_\_\_

Fee enclosed (see fee schedule for applicable amount) \$ \_\_\_\_\_

Is the roadway within the **5-year** paving moratorium?  Yes  No (Note that permits are not issued for roads paved **within** the past five years unless an emergency situation necessitates the excavation. A separate fee schedule applies, and separate paving requirements may apply.)

If yes, has work been completed already?  Yes  No

Provide details about the emergency (defined as a "condition as to immediately endanger the property, life, health or safety of any individual") that necessitates the road opening, and enclose documents showing proof of emergency:

\_\_\_\_\_

\_\_\_\_\_

Type of Roadway/Sidewalk:  Asphalt  Concrete  Other: \_\_\_\_\_

This permit is issued subject to compliance with all laws and regulations enacted by the **Inc.** Village of Westbury. Applicant agrees that, as a condition of approval, it shall indemnify and hold harmless the **Inc.** Village of Westbury and its officers, employees and volunteers from any and all liability, damage, loss, claims, demands and actions of any nature whatsoever, for any reason whatsoever, foreseeable or unforeseeable, which arises out of or in connection with, the excavation that is the subject of this Application, except claims resulting from the gross negligence or willful misconduct of the Incorporated Village of Westbury.

As a condition of approval, the Applicant agrees that it shall maintain the minimum insurances listed on the attached **page** and shall provide a certificate of insurance. Certificate of Insurance must list the **Inc.** Village of Westbury and all appointed and elected officials, employees, agents and volunteers as Additional Insured and Certificate Holder, using ISO form CG2026 or equivalent on a primary and non-contributory basis.

Insurance Carrier: \_\_\_\_\_ Policy Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Agent: \_\_\_\_\_

Applicant shall deliver a performance bond (or blanket performance bond covering all locations for multiple openings) in the amount of \$50,000.00.

Performance Bond: \_\_\_\_\_ Deposit: \_\_\_\_\_

**All street openings shall be repaired by the Applicant. In the event of failure to repair to the specifications of the Village, the repair shall be performed by the Village and the cost shall be charged back to the Applicant or assessed against the bond as necessary.**

**In making repairs, the Applicant must square off the excavation to avoid irregular cuts. The repaired surface must be made so that the entire repair overlaps firm unexcavated earth by at least six inches around the entire perimeter of the excavation. If the excavation occurs within three years of paving, the Applicant shall be required to pave curb to curb or cut to curb at the discretion of the **VOW** Superintendent of Public Works.**

**Applicant must comply with Article 36 of the General Business Law as it relates to the protection of underground facilities. In particular, prior to the commencement of work, Applicant must contact the One-Call Notification System and provide mark-outs of all underground facilities prior to the commencement of work.**

Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
PRINT NAME: \_\_\_\_\_

Notary Public, Nassau County, NY

SIGNATURE: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

PERMIT APPROVAL DATE: \_\_\_\_\_

APPROVED  DENIED Conditions Applicable: \_\_\_\_\_

FEE:  \$ \_\_\_\_\_ x \_\_\_\_\_ Bellholes  \$ \_\_\_\_\_ per trench + \$ \_\_\_\_\_ per linear foot of trench

TOTAL FEE: \$ \_\_\_\_\_ PAID:  CASH **RECEIPT #** \_\_\_\_\_

CHECK NO. \_\_\_\_\_

MONEY ORDER NO. \_\_\_\_\_