

BOARD OF TRUSTEES MEETING MINUTES
INC. VILLAGE OF WESTBURY
VILLAGE HALL CONFERENCE ROOM
THURSDAY, JUNE 20, 2024
5:30 P.M.

Present: Mayor Peter I. Cavallaro
Trustee Steven L. Corte
Trustee Beaumont A. Jefferson
Trustee Vincent Abbatiello

Absent: Trustee William B. Wise

Staff present: Chrissy Kiernan, Village Clerk-Treasurer
Anna Vikse, Village Attorney
Joe Brilliantino, Superintendent of Buildings

Mayor Cavallaro opened the Meeting of the Board of Trustees at approximately 5:30PM with a verification of a quorum.

1. Resolution to Approve Board of Trustees Meeting Minutes of June 6, 2024

On motion by Trustee Corte, seconded by Trustee Jefferson, it was RESOLVED to approve the Meeting Minutes of June 6, 2024, as prepared and distributed by Clerk-Treasurer Kiernan. The Board was polled, all present voting "Aye" (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Absent
Trustee Vincent Abbatiello	Aye	

2. Approval of Claims and Expenditures

Audit and Claims – Review and approval of Claims and Expenditures for the period June 7, 2024 through June 19, 2024 for the fiscal year ending May 31, 2024 in the amount of \$150,850.62 of which \$119,892.62 is from the General Fund and \$30,958.00 is from the Capital Fund, and for the fiscal year ending May 31, 2025 in the amount of \$484,397.97 of which \$479,588.69 is from the General Fund and \$3,809.28 is from the Capital Fund. Trustee Abbatiello made a motion to submit bills for payment, seconded by Trustee Jefferson. Motion to approve was passed; The Board was polled, all present voting "Aye" (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Absent

3. Discussion of traffic study evaluation letter from Nassau County in response to request for traffic signal installation of five-way intersection at Asbury Avenue and Carle Road and review of Nassau County recommendations to improve traffic safety and operation of the intersection

The Board discussed the traffic study evaluation letter dated June 3, 2024 from Nassau County in response to a request for traffic signal installation of the five-way intersection at Asbury Avenue and Carle Road and reviewed Nassau County's suggested recommendations to improve traffic safety and operation of the intersection. Mayor Cavallaro noted that there were two traffic accidents in the last fifteen years, and both involved a motorist running one of the stop signs at the intersection. Mayor Cavallaro asked Clerk-Treasurer Kiernan to schedule a follow-up meeting in July with the Carle Place Civic Association, Town Councilman Robert Troiano and Legislators Bynoe and Guiffre.

4. Tyler Financial Cloud-based Software Update and Discussion

Clerk-Treasurer Kiernan provided an update on the Tyler Financial Cloud-based software implementation. She reported that she is working on revising the Village's chart of accounts to make it accurate in the new system. Seven years of financial data will be brought over, as will all vendor history. There will be staff training in July and August with an expected go-live date in mid-August. Tyler staff will assist Village staff in reconciling the first two months of financial data in the current fiscal year. There have been weekly meetings during implementation where Clerk-Treasurer Kiernan has provided various data reports and discussed desired report types. There was also authority to extract data from the Village's legacy software, KVS. There will be an additional and final data pull from the legacy software before go-live to ensure balance sheet accuracy.

5. IT Committee (Trustee Abbatiello, Trustee Jefferson, Clerk Kiernan) – Website Upgrade w/ Village Attorney & ADA Compliance

On April 24, 2024, the Federal Register published the Department of Justice's final rule updating its regulations for Title II of the Americans with Disabilities Act (ADA). The final rule has specific requirements about how to ensure that web content and mobile applications (apps) are accessible to people with disabilities. Village Attorney Vikse discussed Web Content Accessibility Guidelines (WCAG) Version 2.1, Level AA, which is the technical standard for state and local governments for web content and mobile apps and what the Village would need to do to achieve compliance. Local governments have until April 26, 2027 to implement the changes.

Mayor Cavallaro expressed his desire to archive the current Village website and have the Mayor's Appointed IT Committee consisting of Trustees Jefferson and Abbatiello and Clerk-Treasurer Kiernan explore website design and hosting options and compare costs. Clerk-Treasurer Kiernan noted that the Village's current contract with its web provider, Catalis, sunsets on December 31, 2024 at which time we would need to upgrade to a new design or select another

designer/hosting service. They have already provided a quote for the upgrade and four years of hosting services.

6. Review of Draft Storm Water Illicit Discharge Enforcement Response Plan

Clerk-Treasurer Kiernan reported that the Storm Water Illicit Discharge Enforcement Response Plan was drafted by Daniel Loscalzo of LiRo Engineering, the Village's Engineering Consultant for Municipal Separate Storm Sewer Systems (MS4) Compliance. The stormwater illicit discharge enforcement plan is part of the new Department of Conservation MS4 mandates. No action was taken.

7. Auto Body Works Inc. Parking Request and Decision

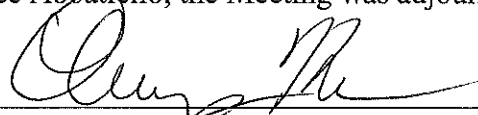
The Board continued discussion on a request from Auto Body Works to amend the Village Code as it relates to parking. The proposed code amendment would change the street parking for part of the north side of Winthrop Avenue, between Post Avenue and Fulton Street, at the back entrance to 242 Drexel Avenue (a distance of about 60 feet) from "NO PARKING MON WED FRI" to "NO PARKING MON WED FRI except for Commercial Vehicles", and to allow all-night tow truck parking as an exception to Section 237-15 of the Village Code, which the parking of commercial vehicles between the hours of midnight and 6:00 a.m. No action was taken.

8. Request from Westbury Adult Recreation Games for Extension of Use of Community Center

The Board discussed a change to the previously approved use of facilities application from a group of residents for the Westbury Adult Recreation Games. The Board had previously (on January 4, 2024) approved playing board or table games in 360 Post Avenue, between the hours of 3:30pm and 6:30pm, Wednesday or Thursday afternoons. Trustee Jefferson, Village Parks & Recreation Liaison reported that Recreation Supervisor Gail Reese had determined that, due to the summer schedule, a change of schedule for the gaming group was needed, from Wednesday to Tuesday/Thursday afternoons. The Board agreed to extend the use to the Westbury Adult Recreations Games group for either Tuesday or Thursday, at their option.

On a motion by Mayor Cavallaro, seconded by Trustee Abbatiello, the Meeting was adjourned at 6:35 p.m.

Submitted by:



Chrissy Kiernan, Village Clerk-Treasurer