

BOARD OF TRUSTEES MEETING MINUTES
INC. VILLAGE OF WESTBURY
VILLAGE HALL CONFERENCE ROOM
THURSDAY, MAY 16, 2024
5:30 P.M.

Present: Mayor Peter I. Cavallaro
Trustee Steven L. Corte
Trustee William B. Wise
Trustee Vincent Abbatiello

Absent: Trustee Beaumont A. Jefferson

Staff present: Chrissy Kiernan, Village Clerk-Treasurer
Anna Vikse, Village Attorney
Joe Brillantino, Superintendent of Buildings

Mayor Cavallaro opened the Meeting of the Board of Trustees at approximately 5:30PM with a verification of a quorum.

1. Resolution to Approve Board of Trustees Meeting Minutes of May 2, 2024

On motion by Trustee Corte, seconded by Trustee Abbatiello, it was RESOLVED to approve the Meeting Minutes of May 2, 2024, as prepared and distributed by Clerk-Treasurer Kiernan. The Board was polled, all present voting "Aye" (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson		Absent
Trustee William Wise	Aye	
Trustee Vincent Abbatiello	Aye	

2. Approval of Claims and Expenditures

Audit and Claims – Review and approval of Claims and Expenditures for the period May 2, 2024 through May 16, 2024 in the amount of \$209,042.38 of which \$176,633.98 is from the General Fund and \$32,408.40 is from the Capital Fund. Trustee Abbatiello made a motion to submit bills for payment, seconded by Trustee Wise. Motion to approve was passed; The Board was polled, all present voting "Aye" (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson		Absent
Trustee William Wise	Aye	
Trustee Vincent Abbatiello	Aye	

3. Appointment of Manuel Calidonio, Code Enforcement Inspector Trainee Bilingual

This item was tabled until the next meeting.

4. Appointment of Michael Palermo, Parking Meter Attendant (Part-time)

On motion by Trustee Abbatiello, seconded by Trustee Corte, it was unanimously RESOLVED to approve the appointment of Michael Palermo, Parking Meter Attendant, part-time at a rate of \$20 an hour not to exceed 20 hours per week. The Board was polled, all present voting "Aye" (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson		Absent
Trustee William Wise	Aye	
Trustee Vincent Abbatiello	Aye	

5. Liability and Cyber Insurance Policy Renewals

Clerk-Treasurer Kiernan reported that the Village’s Insurance Broker, Salerno Brokerage, provided a recommendation to renew the Village’s insurance policy expiring on May 31, 2024 with the Village’s current liability and cyber insurance carriers, the New York State Municipal Insurance Reciprocal and Cowbell Insurance in the amount of \$280,000 (revised to reflect update as of May 31, 2024).

The quoted renewal represents an increase of \$34,955 from the previous year’s quote but an increase of \$28,929.97 as compared to the previous year’s actual cost, due to the addition of vehicles and equipment in the 2023-2024 fiscal year. Some of the factors for the increase include the Village’s judiciousness in increasing the statement of values for vehicles and equipment to ensure that their replacement costs are at market value, the addition of a retaining wall at Railroad Avenue and School Street that was constructed by the Long Island Rail Road and gifted to the Village, carriers’ concerns with property exposures, and the high cost to defend liability claims as well as the associated settlement amounts. Salerno Brokerage also submitted the Village’s account to National Union/Glatfelter Public Practice, Travelers, U.S. Specialty, and Zurich and noted their responses within their recommendation.

After discussion, on motion by Trustee Corte, seconded by Trustee Wise, it was RESOLVED to approve the renewal of the Village’s insurance program with the New York State Municipal Insurance Reciprocal for the June 1, 2024 to June 1, 2025 period and Cyber Liability policy with Cowbell Insurance as presented by Salerno Brokerage’s Insurance Renewal Report dated May 9, 2024 [updated May 31, 2024]. The Board was polled, all present voting "Aye" (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson		Absent

Trustee William Wise	Aye
Trustee Vincent Abbatiello	Aye

6. Sexual Abuse and Molestation Prevention Policy

The Board discussed the Sexual Abuse and Molestation Prevention Policy as drafted and presented by Village Attorney Vikse. Attorney Vikse reported that she modeled the policy from various model policies including those produced by the Federal government and New York State, and collaborated with Gail Reese to include the Village’s actual practices in the policy. Ms. Vikse noted that it is important to have a written policy outlining the Village’s efforts to prevent sexual abuse and molestation and to train staff on that policy.

After discussion, on motion by Trustee Abbatiello, seconded by Trustee Corte, it was unanimously RESOLVED to approve the Sexual Abuse and Molestation Prevention Policy as presented. The Board was polled, all present voting “Aye” (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson		Absent
Trustee William Wise	Aye	
Trustee Vincent Abbatiello	Aye	

7. Block Party Permit Request – Application of 82 Whitney Drive

The Board reviewed a block party application for Whitney Drive between Longwood Avenue and Carle Road for June 26, 2024 with no rain date. Mayor Cavallaro confirmed with Clerk-Treasurer Kiernan that the requisite number of signatures were collected by the applicant. The applicant had indicated to staff that the purpose of the weekday block party was for his daughter’s prom night. Thus, the hours provided for the road closure will be from 12:00pm to 8:00pm.

On motion by Trustee Abbatiello, seconded by Trustee Corte, it was RESOLVED to approve the block party application for Whitney Drive between Longwood Avenue and Carle Road for June 26, 2024 from 12:00pm to 8:00pm. The Board was polled, all present voting “Aye” (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson		Absent
Trustee William Wise	Aye	
Trustee Vincent Abbatiello	Aye	

8. St. Anthony Society Event Permit Request

On motion by Trustee Abbatiello, seconded by Trustee Wise, it was RESOLVED to approve the

St. Anthony Society of Westbury Inc. of St. Brigid's Parish request to host its 55th Annual Feast of Saint Anthony of Padua and Processional on Thursday, June 13, 2024 at 5:00pm. The Board was polled, all present voting "Aye" (4-0).

Mayor Peter I. Cavallaro		Aye
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson		Absent
Trustee William Wise	Aye	
Trustee Vincent Abbatiello		Aye

9. Village Auto Body Works Inc. Parking Request

The Board discussed a request from Village Auto Body Works Inc., a business location at 248 Winthrop Avenue, Westbury, New York 11590, for an on-street parking change. The proposed change would change the street parking for part of the north side of Winthrop Avenue, between Post Avenue and Fulton Street, at the back entrance to 242 Drexel Avenue (a distance of about 60 feet) from "NO PARKING MON WED FRI" to "NO PARKING MON WED FRI except for Commercial Vehicles", and to allow all-night tow truck parking as an exception to Section 237-15 of the Village Code, which the parking of commercial vehicles between the hours of midnight and 6:00 a.m. Village Auto Body Works Inc. submitted a letter from the President of McFar Contracting Corp., at 243 Winthrop Avenue, who stated that they have no objection to the proposed parking regulation change.

Mayor Cavallaro asked Attorney Vikse to reach out to the business and ask them to attend the next meeting to discuss their request in-person. Mayor Cavallaro also asked Board members to go out and look at the location in advance of the next meeting.

10. Cricket Tournament June 1-12 Update

Mayor Cavallaro discussed the upcoming ICC Cricket World Cup, which will take place at Eisenhower Park from June 1, 2024 through June 12, 2024. Some spectators will be using the Westbury train station to attend the event. Shuttle buses have been arranged by Nassau County for transport of spectators from the train station to the event. There will be road closures near the event on certain dates and times. The MTA Police will be present at the Westbury Train Station. The Village will suspend the parking meters on Railroad Avenue beginning Friday, May 31, 2024 and sweep the roadway in advance of the event.

11. Executive Session

On motion by Trustee Abbatiello, seconded by Trustee Corten, it was RESOLVED enter into Executive Session to discuss the litigation case C.C. vs. Village of Westbury. The Board was polled, all present voting "Aye" (4-0). Also invited were Clerk-Treasurer Kiernan and Village Attorney Vikse.

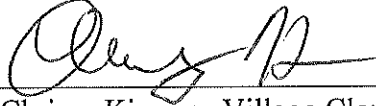
Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson		Absent
Trustee William Wise	Aye	
Trustee Vincent Abbatiello	Aye	

No action was taken. Upon a duly made and seconded motion, the Board unanimously resolved to exit executive session.

12. Westbury Seniors Facilities Use Application – Date Change

Clerk-Treasurer Kiernan noted a date change for the May Bingo night from May 24, 2024 to May 17, 2024 on a Facilities Use Application previously submitted to the Village and approved by the Board.

On a motion by Mayor Cavallaro, seconded by Trustee Abbatiello, the Meeting was adjourned at 6:50 p.m.

Submitted by: 
Chrissy Kiernan, Village Clerk-Treasurer