

BOARD OF TRUSTEES MEETING MINUTES
INC. VILLAGE OF WESTBURY
VILLAGE HALL MEETING ROOM AND CONFERENCE ROOM
THURSDAY, NOVEMBER 16, 2023
5:30 P.M.

Present: Mayor Peter I. Cavallaro
Trustee Steven L. Corte
Trustee Beaumont A. Jefferson
Trustee Vincent Abbatiello
Trustee William B. Wise

Staff present: Chrissy Kiernan, Village Clerk-Treasurer
Anna Vikse, Village Attorney
Joe Brilliantino, Superintendent of Buildings

Mayor Cavallaro opened the Meeting of the Board of Trustees at approximately 5:30PM with a verification of a quorum.

1. Resolution to Approve Board of Trustees Meeting Minutes of November 2, 2023

On motion by Trustee Corte, seconded by Trustee Abbatiello, it was RESOLVED to approve the Work Session/Regular Meeting Minutes of November 2, 2023, as prepared and distributed by Clerk-Treasurer Kiernan. The Board was polled, all present voting "Aye" (5-0).

Mayor Peter I. Cavallaro	Aye
Trustee Steven Corte	Aye
Trustee Beaumont Jefferson	Aye
Trustee William Wise	Aye
Trustee Vincent Abbatiello	Aye

2. Review and Approval of Claims and Expenditures for the Period November 3, 2023 through November 16, 2023

The Board reviewed claims for the period November 3, 2023 through November 16, 2023 in the amount of \$248,613.64 of which \$225,769.56 is from the General Fund and \$22,844.08 is from the Capital Fund. Trustee Abbatiello made a motion to submit bills for payment, seconded by Trustee Wise. The Board was polled, all present voting "Aye" (5-0).

Mayor Peter I. Cavallaro	Aye
Trustee Steven Corte	Aye
Trustee Beaumont Jefferson	Aye
Trustee William Wise	Aye
Trustee Vincent Abbatiello	Aye

3. Distribution of 2024 Meeting Calendar & Mayor’s Saturday Hours

The Board reviewed the 2024 Board Meeting Calendar of Dates (1st and 3rd Thursday of every month) and Trustee assignments for Mayor’s Saturday Hours (2nd Saturday of every month) as distributed by Clerk-Treasurer Kiernan.

4. Resignation of Sidney Alvarez, Parking Enforcement

The Board accepted the resignation of Sidney Alvarez, Parking Enforcement, effective November 16, 2023. On motion by Trustee Abbatiello, seconded by Trustee Corte, it was RESOLVED to accept the resignation of Sidney Alvarez, Parking Enforcement Official. The Board was polled, all present voting “Aye” (5-0).

Mayor Peter I. Cavallaro	Aye
Trustee Steven Corte	Aye
Trustee Beaumont Jefferson	Aye
Trustee William Wise	Aye
Trustee Vincent Abbatiello	Aye

5. Appointment of Kenneth Williams, Parking Enforcement (Building Department)

Building Superintendent Brilliantino reported that he reviewed resumes and had several interviews with candidates to fill the position of parking enforcement official vacated by Sidney Alvarez. Clerk-Treasurer Kiernan noted that the parking enforcement title is a non-competitive title with Civil Service.

On motion by Trustee Abbatiello, seconded by Trustee Corte, it was RESOLVED to approve the probationary appointment of Kenneth Williams, Parking Enforcement Official, as recommended by Superintendent Brilliantino to the Board pending employment application approval with Nassau County Civil Service, at an annual salary rate of \$38,000.00. The Board was polled, all present voting “Aye” (5-0).

Mayor Peter I. Cavallaro	Aye
Trustee Steven Corte	Aye
Trustee Beaumont Jefferson	Aye
Trustee William Wise	Aye
Trustee Vincent Abbatiello	Aye

6. Appointment of Justin Molina, Laborer (Public Works Department)

On motion by Trustee Jefferson, seconded by Trustee Wise, it was RESOLVED to approve the probationary appointment of Justin Molina, Laborer, at an annual salary of \$37,919.34. The Board was polled, all present voting “Aye” (5-0).

Mayor Peter I. Cavallaro	Aye
Trustee Steven Corte	Aye

Trustee Beaumont Jefferson	Aye
Trustee William Wise	Aye
Trustee Vincent Abbatiello	Aye

7. Carle Place Civic Association Request for Street Closure – Halloween

Mayor Cavallaro reported that he met with a resident at the Carle Place Civic Association meeting last week where a request for the closure of streets on Halloween was made to make the streets safer for trick-or-treaters.

Clerk-Treasurer Kiernan offered that the interested residents on these streets could apply for a block party permit which would require a majority of the residents on the streets to sign the application to agree to the street closure. The block party application would need to be received by the Village at least 30 days before the date so that the Board could review the request. The board agreed that this would be the best path.

8. Westbury Cookie Contest

Mayor Cavallaro shared that the Village will be hosting a holiday cookie competition on the night of the Village Tree Lighting, Saturday, December 2, 2023. Competitors 18 and older will submit five cookies to be judged by a panel on both taste and design. Trustee Jefferson is coordinating the contest.

9. Appointment of Megan Cahill Assenza, Part-time Publicity Director (Special Asst. to the Mayor)

Clerk-Treasurer Kiernan reported that she reviewed resumes and met with several candidates to replace Gail Slotnick as a part-time publicity director (Special Asst. to the Mayor). On motion by Mayor Cavallaro, seconded by Trustee Abbatiello, it was RESOLVED to appoint Megan Cahill Assenza Part-time Publicity Director (Special Asst. to the Mayor) for up to 20 hours per week at a rate of \$28.00 per hour. The Board was polled, all present voting “Aye” (5-0).

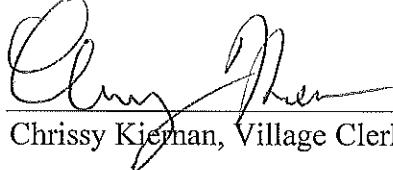
Mayor Peter I. Cavallaro	Aye
Trustee Steven Corte	Aye
Trustee Beaumont Jefferson	Aye
Trustee William Wise	Aye
Trustee Vincent Abbatiello	Aye

10. Suspension of Post Avenue Meter Parking - December 1, 2023 to January 5, 2024

On motion by Mayor Cavallaro, seconded by Trustee Corte, it was RESOLVED to suspend on-street meter parking on Post Avenue from December 1, 2023 to January 5, 2024 to promote and encourage commerce for businesses in the downtown during the holiday season. The Building Department will post signs and the Village Clerk-Treasurer will create an email communication to residents with the dates. The Board was polled, all present voting "Aye" (5-0).

Mayor Peter I. Cavallaro	Aye
Trustee Steven Corte	Aye
Trustee Beaumont Jefferson	Aye
Trustee William Wise	Aye
Trustee Vincent Abbatiello	Aye

On a motion by Mayor Cavallaro, seconded by Trustee Corte, the meeting was adjourned at 6:35pm.

Submitted by: 
Chrissy Kiehan, Village Clerk-Treasurer