

BOARD OF TRUSTEES MEETING MINUTES  
INC. VILLAGE OF WESTBURY  
VILLAGE HALL CONFERENCE ROOM  
THURSDAY, MAY 18, 2023  
5:30 P.M.

Present: Mayor Peter I. Cavallaro  
Trustee Steven L. Corte  
Trustee Beaumont A. Jefferson  
Trustee Vincent Abbatiello

Excused: Trustee William B. Wise

Staff present: Chrissy Kiernan, Village Clerk-Treasurer  
Anna Vikse, Village Attorney  
Joseph Brilliantino, Superintendent of Buildings

**Mayor Cavallaro opened the Meeting of the Board of Trustees at approximately 5:30PM with a verification of a quorum.**

**1. Resolution to Approve Board of Trustees Meeting Minutes of May 4, 2023**

On motion by Trustee Abbatiello, seconded by Trustee Jefferson, it was RESOLVED to approve the Work Session/Regular Meeting Minutes of May 4, 2023 as prepared and distributed by Clerk-Treasurer Kiernan. The Board was polled, with three "Aye" votes, and one abstention. (3-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte		Abstained
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

**2. Approval of Abstract of Vouchers – Claim Period 5/5/2023-5/18/2023**

The Board reviewed claims for the period May 5, 2023 through May 18, 2023, in the amount of \$167,937.55 of which, \$37,179.53 is from Capital Expenses and \$130,758.02 is from the General Fund. Trustee Abbatiello made a motion to submit bills for payment, seconded by Trustee Corte. Motion to approve was passed; The Board was polled, all present voting "Aye" (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

### 3. Resolution to Approve Village's Liability & Cyber Insurance Program Renewal

Clerk-Treasurer Kiernan reported that the Village's Insurance Broker, Salerno Brokerage, provided a recommendation to renew the Village's insurance policy expiring on May 31, 2023 with the Village's current liability and cyber insurance carriers, the New York State Municipal Insurance Reciprocal, and Cowbell Insurance in the amount of \$254,575.83 (revised to reflect equipment and vehicle update as of May 24, 2023). The quoted renewal represents an increase of \$17,062 from the previous year. Some of the factors for the increase included NYMIR's requirement to increase the statement of values by 9% (\$14,011,930 to \$16,909,639) and due to the current environment with high inflation and increased costs of construction. Salerno Brokerage also submitted the Village's account to National Union/Glatfelter, Travelers, U.S. Specialty, and Zurich and noted their responses within their recommendation. Mayor Cavallaro asked Clerk-Treasurer Kiernan to reach out to Salerno to provide the report used for the statement of values.

After discussion, on motion by Mayor Cavallaro, seconded by Trustee Jefferson, it was RESOLVED to approve the renewal of the Village's insurance program with the New York State Municipal Insurance Reciprocal for the June 1, 2023 to June 1, 2024 period and Cyber Liability policy with Cowbell Insurance as presented by Salerno Brokerage's Insurance Renewal Report dated April 24, 2023 [updated May 24, 2023]. The Board was polled, all present voting "Aye" (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

### 4. Resolution to Award Bid for Streetscape Improvement Post Ave – Phase 3

Mayor Cavallaro reported that the Village sought bids for the third phase of streetscape improvements for Post Ave. and received two responses. NV5, the Village's engineer for the project, reviewed the two bids and determined that Laser Industries, who was the low bidder, was 20% lower than the engineer estimate. Further, the report noted that Laser was the contractor on the Phase 1 of the project, which was satisfactorily completed in a timely manner, within budget, and Phase 2 which is in the punch list phase and had a change order increase of 25% due to unforeseen conditions and additional scope of work requested by the Village. Laser is able to meet the MWBE requirements of NYS. As such, NV5 determined that Laser is capable of performing the individual items of work required and that they have submitted a responsible bid.

On motion by Trustee Abbatiello, seconded by Trustee Jefferson, it was RESOLVED that the Board of Trustees of the Village of Westbury awards the contract for Westbury Streetscape Improvement Project, Post Ave., Phase 3 (DOS Project # C1001114(b)), to Laser Industries Inc., of Ridge, NY, the lowest responsible bidder, in the amount of \$444,056.00 and to authorize the

execution and delivery of all related documents by Mayor Peter I. Cavallaro. The Board was polled, all present voting “Aye” (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

**5. Introduction of Bill 5 of 2023, a proposed local law amending Chapter 157 of the Village Code**

Village Attorney Vikse provided a summary of Bill 5 of 2023. The purpose of the proposed local law is for the Village to be able to enforce licensing requirements imposed by federal, state or local law. The amended code would require that any person or business within the Village that is engaged in an activity for which a license or permit would be required under federal, state or local law possesses the relevant license or permit while engaged in such activity within the boundaries of the Village. The Board discussed the Bill. It will appear on the agenda for public hearing on June 1, 2023.

**6. Resolution to Accept the Draft Stormwater Management (MS4) Annual Report for Year #20, March 10, 2022- March 9, 2023**

On motion by Trustee Abbatiello, seconded by Mayor Cavallaro, it is RESOLVED to approve the Draft Stormwater Management (MS4) Annual Report for Year #20, for the period of March 10, 2021- March 9, 2022, prepared for the Village by its engineers, LiRo Engineers, Inc. The Board was polled, all present voting “Aye” (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

**7. Westbury High School Homecoming Parade Request**

By letter, Westbury High School seeks approval for their Annual Homecoming Parade which is tentatively scheduled for Saturday, October 14, 2023, on Post Avenue beginning at 12:00 Noon at the corner of Post Avenue and Bedford Avenue.

On motion by Trustee Jefferson, seconded by Trustee Abbatiello, it was RESOLVED to approve the Westbury High School Homecoming Parade Date of Saturday, October 14, 2023, at 12:00 Noon. The Board was polled, all present voting “Aye” (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	

Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

**8. Resolution to Accept Leave of Absence Request of Tony Iadevaia as MEO and provisionally appoint him as Building Inspector**

After discussion, on motion by Trustee Corte, seconded by Trustee Abbatiello, it was RESOLVED to accept the leave of absence request of Tony Iadevaia as MEO and provisionally appoint as Building Inspector at a starting salary of \$65,000.00. The Board was polled, all present voting "Aye" (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

**9. Discussion of Ellison Ave. Water Main Issue**

The Board discussed an ongoing concern with water line leaks resulting in road openings by the Westbury Water District on Ellison Avenue. The Water District has been in touch with Trustee Abbatiello who reported that there is an issue with an UG status cable line. PSEG has a transmission group who is responsible for the UG Static Cable running along Ellison and will be performing investigation/inspections. Trustee Abbatiello reported that he also inquired with the Water District whether when repairing leaks, if they could utilize plastic piping to avoid electrolytic issues.

**10. Concern regarding blocked sidewalk adjacent to residential property on Ellison Avenue**

The Board discussed with Supt. of Buildings Joe Brillantino, a safety concern on a pedestrian sidewalk adjacent to a residential property on Ellison Avenue near Old Country Road with five or six overgrown arborvitae which were planted at some point in the Village's right of way.

**11. Renewal of legal research services contract**

Village Attorney Vikse reported that she seeks to renew a 3-year agreement with Lexis Nexis after providing an alternative proposal to the Board.

On motion by Trustee Abbatiello, seconded by Trustee Jefferson, it was RESOLVED to approve the proposal of Lexis Nexis for a three-year term. The Board was polled, all present voting "Aye" (4-0).

Mayor Peter I. Cavallaro	Aye
Trustee Steven Corte	Aye
Trustee Beaumont Jefferson	Aye

Trustee William Wise	Excused
Trustee Vincent Abbatiello	Aye

**12. Inter-Municipal Agreement with the Town of North Hempstead**

Clerk-Treasurer Kiernan reported that the Town of North Hempstead provides a pass-through of granting funding award that they receive from Nassau County for the Village’s youth programs.

After discussion, on motion by Trustee Jefferson, seconded by Trustee Abbatiello, it was RESOLVED to authorize Mayor Peter I. Cavallaro to execute the Inter-Municipal Agreement with the Town of North Hempstead for the purpose of pass-through youth program grant funding. The Board was polled, all present voting “Aye” (4-0).

Mayor Peter I. Cavallaro	Aye
Trustee Steven Corte	Aye
Trustee Beaumont Jefferson	Aye
Trustee William Wise	Excused
Trustee Vincent Abbatiello	Aye

**13. Westbury Adult Recreation Games Proposal**

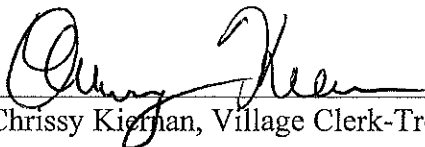
Trustee Jefferson, as liaison to the Recreation Department, discussed a proposal from residents for Westbury Adult Recreation Games. The proposal provided to the Board outlined the proposed location (360 Post Avenue), hours of operation (3:30pm-6:30pm), days of the week (M-F), time period (year-round), ways to promote, programming to be offered (gaming), and the group’s suggestions to seek medical volunteers to be onsite in the event of an emergency. The Board discussed the proposal and the schedule for the facility. The Board decided that they would suggest Thursday afternoons from 3:30-6:30pm for the programming. Trustee Jefferson will reach out to the group to obtain their feedback on the Board’s suggestion.

Mayor Cavallaro expressed his interest in seeking grant funding to make the park/playground on the recreation campus more accessible.

**14. Discussion of Recreational Cannabis**

The Board discussed a resident request to establish a recreational cannabis business in the Village.

On a motion by Mayor Cavallaro, seconded by Trustee Jefferson, the Meeting was adjourned at 7:00p.m.

Submitted by:   
Chrissy Kiernan, Village Clerk-Treasurer