

BOARD OF TRUSTEES MEETING MINUTES
INC. VILLAGE OF WESTBURY
VILLAGE HALL CONFERENCE ROOM
THURSDAY, FEBRUARY 16, 2023
5:00 P.M.

Present: Mayor Peter I. Cavallaro
Trustee Steven L. Corte
Trustee Beaumont A. Jefferson
Trustee Vincent Abbatiello

Excused: Trustee William B. Wise

Staff present: Chrissy Kiernan, Village Clerk-Treasurer
Anna Vikse, Village Attorney
Bill Mello, Senior Building Inspector

Mayor Cavallaro opened the Meeting of the Board of Trustees at approximately 5:00PM with a verification of a quorum.

1. Discussion with Alpine Residence, regarding a proposed transit-oriented development project pursuant to Chapter 248, Article XXXIX of the Village Code

The Board had a preliminary discussion with Alpine Residence, regarding a proposed transit-oriented development project pursuant to Chapter 248, Article XXXIX of the Village Code.

2. Review and Approve Board of Trustees Meeting Minutes of January 31, 2023 and February 2, 2023

On motion by Trustee Corte, seconded by Trustee Abbatiello, it was RESOLVED to approve the Special Meeting Minutes of January 31, 2023 and the Work Session/Regular Meeting Minutes of February 2, 2022 as prepared and distributed by Clerk-Treasurer Kiernan. The Board was polled, all present voting "Aye" (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

3. Approval of Abstract of Vouchers – Claim Period February 3, 2023 to February 16, 2023

The Board reviewed claims for the period February 3, 2023 through February 16, 2023, in the amount of \$126,737.34 of which, \$7,546.92 is from Capital Expenses and \$119,190.42 is from the General Fund. Trustee Abbatiello made a motion to submit bills for payment, seconded by

Trustee Jefferson. Motion to approve was passed; The Board was polled, all present voting “Aye” (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

4. Resolution to Authorize Village Clerk to Publish Notice for the Community Block Development Grant (CBDG) Application for Public Hearing

On motion by Trustee Corte, seconded by Trustee Abbatiello, it was RESOLVED to authorize the Village Clerk to Publish Notice for the Community Block Development Grant (CBDG) Application for Public Hearing for Thursday, March 16, 2023. The Board was polled, all present voting “Aye” (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

5. Resolution to Set Budget Public Hearing Date of April 6, 2023 at 7:30 p.m.

On motion by Trustee Abbatiello, seconded by Trustee Corte, it was RESOLVED to set a public hearing date of April 6, 2023 at 7:30 p.m. to contemplate the Budget for the fiscal year beginning June 1, 2023 and ending May 31, 2024. The Board was polled, all present voting “Aye” (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

6. Resolution to Approve Quote for Roof Repair at DPW Office

Clerk-Treasurer Kiernan reported that the Village solicited quotes for roof repair of the Department of Public Works office located at 500 Dover Street from four vendors. The vendors that responded to the request were presented to the Board for review. Sr. Building Inspector Mello added that the lowest bidder, Kenneth Sullivan Contracting & Kenco Designs, Inc. of Bellmore, NY, has experience in flat roofs and had worked in the Village before.

After discussion, on motion by Trustee Jefferson, seconded by Trustee Abbatiello, it was RESOLVED that the Village accept the proposal from Kenneth Sullivan Contracting & Kenco Designs, Inc. of Bellmore, NY, the lowest responsible bidder, in the amount of \$4,875, to supply and install approximately 1,000 square feet of fibrated roof sealant on the south west corner of the DPW office located at 500 Dover Street to address water seepage into the building. The Board was polled, all present voting "Aye" (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

7. Resolution to Modify the FYE 2023 Budget to Transfer \$51,000 from A001.9040.0804 (Worker’s Compensation) to 001.1620.0447 (Building Maintenance & Repairs)

Clerk-Treasurer Kiernan recommended that the Board modify the budget to account for additional expenditures for building maintenance and repairs such as the DPW garage door repair, the roof repair in the DPW office, and the roof repair in the Recreation office.

On motion by Trustee Abbatiello, seconded by Trustee Corte, it was RESOLVED to modify the fiscal year-end budget to Transfer \$51,000 from A001.9040.0804 (Worker’s Compensation) to 001.1620.0447 (Building Maintenance & Repairs) for the purpose of additional expenditures. The Board was polled, all present voting "Aye" (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

8. Resolution to Approve Quote for Wheelchair Lift Replacement at Village Hall

Clerk-Treasurer Kiernan reported that the Village solicited quotes for the replacement wheelchair lift at Village Hall, 235 Lincoln Place, Westbury. The vendors that responded to the request were presented to the Board for review.

After discussion, on motion by Trustee Corte, seconded by Trustee Jefferson, it was RESOLVED to approve the proposal submitted by Alpha Care Supply in the amount of \$25,850.00, the lowest responsible bidder received, for the replacement wheelchair ramp located

at Village Hall, 235 Lincoln Place, conditioned upon receipt of references to be reviewed by Sr. Building Inspector Mello. The Board was polled, all present voting “Aye” (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

9. Film Permit Application at Jin’s Apple Farm, Inc., Location - 215 Post Avenue – Proposed Date: February 16, 2023

On motion by Trustee Abbatiello, seconded by Trustee Jefferson, it was RESOLVED to approve the film permit application of Reverse Productions of NY Lottery, attached hereto as Exhibit A, , subject to certain parking restrictions. The Board was polled, all present voting “Aye” (4-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

10. Film Permit Application at Islamic Center of Long Island - Location 835 Brush Hollow Road - Raising Kanan – Proposed date: February 28, 2023

On motion by Trustee Abbatiello, seconded by Trustee Corte, it was RESOLVED to approve the film permit application of Dave Dorn, Location manager for Raising Kanan, conditioned upon off-site parking being provided, attached hereto as Exhibit B. The Board was polled, all present voting “Aye” (5-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

11. Renumber Local Laws 6 and 7 of 2022 as Local Laws 3 and 4 of 2023

Clerk-Treasurer Kiernan reported that the filings for Local Laws 6 and 7 of 2022 were rejected by the Dept. of State because they were received in calendar year 2023, which necessitated renumbering Local Laws 6 and 7 of 2022 as Local Laws 3 and 4 of 2023.

On motion by Trustee Corte, seconded by Trustee Abbatiello, it was RESOLVED to renumber local law 6 of 2022 as local law 3 of 2023 and local law 7 of 2022 as local law 4 of 2023. The Board was polled, all present voting "Aye" (5-0).

Mayor Peter I. Cavallaro	Aye	
Trustee Steven Corte	Aye	
Trustee Beaumont Jefferson	Aye	
Trustee William Wise		Excused
Trustee Vincent Abbatiello	Aye	

12. Discussion Regarding Parking Restrictions on Earl, Concord, Ward, and Longwood

The Board discussed the comments received at the public meeting and in writing from residents on Earl Street, Concord Street, Ward Street, and Longwood Avenue and set a public hearing date of April 6, 2023, at 7:30pm to amend the Vehicle and Traffic Code of the Village of Westbury.

13. Trucks Parked on Urban Avenue

The Board discussed with staff the enforcement of no parking/standing on Brush Hollow Road and Urban Avenue in the Village of Westbury. It was decided that the Village would reach out to our Nassau County Police Department Problem Oriented Police officers for spot enforcement.

On a motion, duly seconded, the Meeting was adjourned at 7:10p.m.

Submitted by:



Chrissy Kieran, Village Clerk-Treasurer